

AGENDA ITEM 2

MINUTES OF A MEETING OF THE
 PERFORMANCE SCRUTINY
 COMMITTEE HELD IN THE
 WAYTEMORE ROOM, COUNCIL
 OFFICES, BISHOP'S STORTFORD ON
THURSDAY, 13 APRIL 2006 AT 7.30 PM

PRESENT: Councillor Mrs D L E Hollebon (Chairman).
 Councillors P R Ballam, H G S Banks, S A Bull,
 E J Cain, A D Dodd, L R Pinnell, J O Ranger,
 D Richards, J Warren.

ALSO IN ATTENDANCE:

Councillors N Burdett and M G Carver.

OFFICERS IN ATTENDANCE:

Linda Bevan	- Committee Secretary
Ceridwen Pettit	- Head of Performance
Jackie Sayers	- Scrutiny Officer

720 APOLOGIES

Apologies for absence were submitted on behalf of
 Councillors H Penson and S Newton.

721 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that the Corporate Strategic Plan
 2006/07 would be considered by the Policy Development
 Scrutiny Committee not the Performance Scrutiny
 Committee as had been planned originally.

In addition she announced that the question planning
 session would be held before the next meeting. Training
 on finance and budget scrutiny had been arranged for 18
 and 25 May.

RESOLVED ITEMSACTION722 MINUTES

RESOLVED - that the minutes of the meeting of the Performance Scrutiny Committee held on 21 March 2006 be confirmed as a correct record and signed by the Chairman.

723 WORK PROGRAMME (2005/06/07)

The Director of Policy and Performance submitted a report outlining the Committee's agreed work programme for the remainder of 2005/06 and 2006/07.

The Committee was invited to consider any additional scrutiny work that it would like to undertake.

The Scrutiny Officer explained that a new audit committee would deal with some of the issues previously dealt with by Performance Scrutiny Committee.

Executive Members had been invited to attend and they put forward a number of items which could be considered by the Council's Scrutiny Committees. Members of the Committee also discussed a number of items for the work programme. They asked that case studies be included in reviews. Some suggestions had also been received from the public as a result of an article in the Link Magazine. The topics for review included:

On/off street parking

CCTV

Cleanliness on outskirts of towns

Communications with the public

Crime and Disorder Reduction Partnership (CDRP)

Economic development/tourism

Decline of town centres

Police Community Support Officer (PCSO) contract

Local Strategic Partnership (LSP) activity on Youth Issues

Grounds maintenance/litter in rural areas

ACTION

Leisure strategy
 Rural proofing of policies
 Designing out crime
 Biodiversity/sustainable development
 Sourcing funding streams
 Volunteer recruitment
 Consultation on development.

Members considered the criteria suggested for selecting issues for review and agreed with them.

Members also requested paper copy updates on ward profiles and the telephone directory.

RESOLVED - that (A) the criteria for selecting issues for review as set out in Appendix 'B' of the report submitted to the Committee be agreed;

(B) the items put forward by Executive Members, Members of the Performance Scrutiny Committee and the public at the meeting as listed above be considered for review by the Performance Scrutiny Committee or Policy Development Scrutiny Committee; and

(C) Members be provided with up to date paper versions of ward profiles and the telephone directory.

DP

724 ANNUAL REPORT

The Chairman of the Scrutiny Committees submitted an annual report on scrutiny for discussion.

The report was intended for various audiences including elected Members and the public. Methods of distribution including the website and libraries would be investigated by officers. Members considered the report and decided it should be submitted to the Council for approval.

ACTION

RESOLVED - that the annual report be approved for submission to the Council meeting on 17 May 2006.

The meeting closed at 8.50 pm.

Nps\Performance Scrutiny\13 Apr 2006\Minutes 13 April 2006